

**NORTH CAROLINA ASSOCIATION OF WOMEN ATTORNEYS
ASHEVILLE CHAPTER
CHAPTER BY- LAWS [Revised May 26, 1998]**

Article 1: Name.

The name of the organization shall be the **Asheville Chapter of NCAWA** (hereafter, "the Chapter"). In all written communication it shall be reflected that the **Asheville Chapter of NCAWA** is a chapter of the North Carolina Association of Women Attorneys.

Article 2: Objective.

The Chapter shall be a chapter of THE NORTH CAROLINA ASSOCIATION OF WOMEN ATTORNEYS and shall be a non-profit association committed to promoting the goals and mission of NCAWA. The Chapter shall at all times act in a manner that is consistent with and in furtherance of the mission of NCAWA and in accordance with its Bylaws.

Article 3: Membership.

- A. Members in good standing of the Bar of North Carolina or of any state of the District of Columbia shall be eligible for full membership in the Chapter, upon acceptance of application and payment of dues to NCAWA and upon selection by the proposed member of the Chapter. Each NCAWA member may select the chapter to which she would prefer to belong.
- B. The chapter shall consist of a minimum of 5 members.

Article 4: Officers.

- A. Officers of the Chapter shall be at least a President, Vice-President/President Elect, Secretary/Treasurer. In the discretion of the Chapter, the Chapter also may elect to have both a Secretary and a Treasurer and may elect to have a Program Chair.
- B. The term of office of the Officers of the Chapter shall be for one year.

- C. Duties of Officers -The Officers shall oversee the planning of programs and meetings of the Chapter; shall determine policy for the Chapter so long as it conforms with and is consistent with NCAWA policy; may choose and organize community and pro bono projects; shall act as a liaison with the statewide North Carolina Association of Women Attorneys through its President on administrative matters and its Treasurer on fiscal matters; and shall transact the routine business of the Chapter. The Chapter shall determine the specific duties to be undertaken by each officer.

Article 5: Election of Officers.

- A. The members of the Chapter shall elect officers by majority vote of chapter members present at a meeting for which 30 days notice of the election was given.
- B. *Vacancies.* If an Officer resigns or otherwise leaves office before the expiration of that Officer's tenor, the remainder of the term shall be filled by a member elected by the other Officers within 60 days of the date the vacancy occurs.
- C. The members may also elect a Board of Directors in addition to officers, Under the same terms and conditions of subparagraph A, and may designate committee chairs

Article 6: Regular Meetings.

- A. Regular meetings of the Chapter shall be held from time to time as designated by the Officers. Except as set forth in Article 5, Section A, above, 15 day written notice of all meetings shall be given to the membership.
- B. The Officers and Members of the Chapter shall determine the manner of governance of said Chapter.

Article 7: Reporting.

The Chapter shall provide quarterly reports of its activities to the NCAWA Board.

Article 8: Amendment.

These by-laws may be amended by the majority vote of the Board of Directors of NCAWA present at a duly called Board Meeting.

Article 9: Miscellaneous

- A. The Chapter shall designate a liaison to the NCAWA Board of Directors. This liaison may be one of the Chapter Officers.
- B. The Chapter may endorse candidates for appointment to local judicial vacancies with the approval of the NCAWA Nominating Committee.
- C. The Chapter may take public positions on issues solely of local concern that are not inconsistent with NCAWA policy.

Article 10: Chapter Formation

- A. The Chapter is formed upon:
 - 1. Submission of statement of intent to form a chapter;
 - 2. Submission of a list of proposed initial members;
 - 3. Submission of NCAWA membership applications and dues of proposed members who are not currently NCAWA members, and
 - 4. Approval by majority vote of NCAWA Board of Directors.
- B. Upon satisfaction of requirements of Part (A) herein, NCAWA shall notify the Chapter in writing that it is a Chapter affiliate.

These above written Chapter by-laws are hereby accepted by the proposed Asheville Chapter of NCAWA this, the 12th day of April, 2001.

PROPOSED OFFICERS:

Leah Butler
President

Janet Corley
Vice-President

Cathie St. John - Ritzen
Secretary

Proposed Members of the Asheville Chapter:

Signatures:

Printed Name:

J.D. Finkelstein
Anna R. Hamrick
Susan Whitwood Barton

Johanna Finkelstein
Anna R. Hamrick
SUSAN CHITWOOD BARTON - LIASON